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Precautionary Measures and Guidelines for Holding the Extraordinary Trust Unitholders' Meeting No.1/2020 Under the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak

Due to the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak, the Company sincerely care about safety and health of the trust unitholders. Therefore, the Company has set out the Precautionary Measures and Guidelines for Holding the Extraordinary Trust Unitholders' Meeting No.1/2020 Under the Circumstance of Coronavirus Disease 2019 (COVID-19) Outbreak as follows:

1. Trust unitholders are encouraged to consider granting Proxy to the Company's Independent Director or Trustee's staff to attend the Meeting instead of participating in persons due to the fact that the Meeting is deemed to be a public gathering, which is a risk factor of outbreak.

- 1.1. Trust unitholders can grant a proxy to the Company's Independent Director or Trustee's staff to attend the Meeting (Details of Proxy Forms attached with Invitation to the Extraordinary Trust Unitholders' Meeting as appeared in **Annex 11**).
- 1.2. The Company hereby request the trust unitholders or the trust unitholders having close relatives who have visited or returned from any Disease Infected Zones as specified in the Notification of the Ministry of Public Health* (Iran, Italy, Malaysia, Cambodia, Laos, Indonesia and Myanmar) within 14 days prior to the Meeting, including those who have had close contact with those who being found of having risky symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, **please avoid attending the Meeting**, in order to minimize the risk of COVID-19 virus spreading. The Company suggest the trust unitholders to appoint his/her representative or the Company's Independent Director or Trustee's staff as their proxies to attend the Meeting. (Details of Proxy Forms attached with Invitation to the Extraordinary Trust Unitholders' Meeting shall be as appeared in **Annex 11**).

Remark* "Disease Infected Zones" under this Precautionary Measures and Guidelines for Holding the Extraordinary Trust Unitholders' Meeting No.1/2020 means countries specified in the Notification of the Ministry of Public Health RE: Territories outside the Kingdom of Thailand defined as Disease Infected Zones of the Coronavirus Disease 2019 (COVID-19) Outbreak announced on Royal Thai Government Gazette dated 5 March 2020 and Notification of the Ministry of Public Health RE: Territories outside the Kingdom of Thailand defined as Disease Infected Zones of the Coronavirus Disease 2019 (COVID-19) Outbreak (No. 2) announced on Royal Thai Government Gazette dated 22 April 2020, together with the Notification of the Ministry of Public Health RE: Cancellation of Territories outside the Kingdom of Thailand defined as Disease Infected Zones of the Coronavirus Disease 2019 (COVID-19) Outbreak announced on Royal Thai Government Gazette dated 15 May 2020, including any other countries which the Ministry of Public Health shall announce later on.

2. In case of the trust unitholders who wish to attend the Meeting in person, the Company would like to request trust unitholder's cooperation to strictly follow the Company's Precautionary Measures and Guidelines for Holding the Extraordinary Trust Unitholders' Meeting No.1/2020 to prevent and minimize the risk of COVID-19 virus spreading as follows:

- 2.1. The Company will organize the meeting venue to avoid crowded of trust unitholders in meeting area with appropriate social distancing of at least 1.50 meter in various areas, such as screening points, document-checking points and registration counters, as well as limiting number of people in elevator in each round and constant providing cleaning of equipment and touchable area by crowded with cleanser and alcohol at least 2 times per day. In addition, the Company will arrange a public media to instruct the prevention of COVID-19 spreading to inform trust unitholders.
- 2.2. The trust unitholders are required to fill in the Coronavirus Disease (COVID-19) Screening Form prior to entering to the meeting venue and the Company hereby request the trust unitholders to strictly follow the recommendations from the medical officer. For those trust unitholder or trust unitholders having close relatives who have visited or returned from any Disease Infected Zones as specified in the Notification of the Ministry of Public Health* (as prescribed in item 1.2) within 14 days prior to the

Meeting, **the Company reserves the rights to not allow trust unitholders to enter the Extraordinary Trust Unitholders' Meeting No.1/2020.** In addition, the Company suggest the trust unitholders to appoint the Company's Independent Director or Trustee's staff as their proxies to attend the Meeting. In this regard, the Company shall provide documentations for your convenience. (Details of Proxy Forms attached with Invitation to the Extraordinary Trust Unitholders' Meeting as appeared in **Annex 11**). The trust unitholders are also strongly advised not to conceal their health information or traveling record to the Company.

- 2.3. The Company shall provide the procedure of screening point to screen those who have fever, before entering meeting venue. The Company shall provide body-temperature screening before entering the venue of the meeting. Attendees who have body temperature of 37.5 degrees Celsius or higher or having risky symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, or do not follow the recommendations from the medical officer, **the Company reserves the rights to not allow trust unitholders to enter the Extraordinary Trust Unitholders' Meeting No.1/2020.** In addition, the Company suggest the trust unitholders to appoint the Company's Independent Director or Trustee's staff as their proxy to attend the Meeting. In this regard, the Company shall provide documentations for your convenience. (Details of Proxy Forms attached with Invitation to the Extraordinary Trust Unitholders' Meeting shall be as appeared in **Annex 11**). The trust unitholders are also strongly advised not to conceal their health information or traveling record to the Company.
- 2.4. The Company shall provide medical first aid point for preliminary medical treatment which isolates attendees who have risky symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, from an area of the Meeting Venue and shall provide surgical mask and facilitate to place in a hospital for medical care.
- 2.5. **The Company reserves the rights to not allow any trust unitholders, who do not pass the health screening or do not completed the COVID-19 Screening Form to attend the Extraordinary Trust Unitholders' Meeting No.1/2020.**
- 2.6. Trust unitholders who passed the health screening are requested to put on a sticker, and wear facemask prepared by themselves at all time during the meeting and clean hands by using the alcohol-based hand sanitizer gel, prepared by themselves and provided by the Company around the meeting areas, before and after the Meeting as well as before entering in and out of the area of the Meeting Venue.
- 2.7. Trust unitholders who passed the health screening are requested to be seated. After the registration procedure, trust unitholders will be assigned a seating number and is required to sit as specified for the sake of the disease prevention or following up in case of any circumstances. Seats are not allowed to be moved to keep appropriate distance whereby the Company shall arrange the seats in area of the Meeting which will be at least 1.50 meter distancing from one another, and in order to comply with the regulations issued by Official Authorities, resulting to the limited number of available seats in the meeting venue to be significantly decreased. In case where the seats are fully occupied, the trust unitholders shall not be allowed to enter area of the Meeting. Therefore, the Company hereby suggest the trust unitholders to appoint the Company's Independent Director or Trustee's staff as their proxies to attend the Meeting, in this regard, the Company shall provide documentations for your convenience. (Details of Proxy Forms attached with Invitation to the Extraordinary Trust Unitholders' Meeting shall be as appeared in **Annex 11**).
- 2.8. Should the Company notice any of trust unitholders having risky symptoms such as fever, cough, sore throat, sneezing, runny nose, shortness of breath, the Company reserve the rights to request such trust unitholders to leave an area of the Meeting.
- 2.9. For the Meeting to be concisely arranged, should the trust unitholders who have further questions at the Meeting, the Company hereby request such trust unitholders to write their questions on prepared paper and put in inquiry box instead of enquiry through microphone. The Company's staff will prepare

papers and pens during the Meeting. In this regard, the Company shall summarize questions and answers in the minutes of the Meeting.

2.10. The Company will not serve food and beverages at the Meeting and hereby request for your cooperation to avoid consuming any food or beverage in the Meeting area in order to minimize risk of the COVID-19 spreading.

Furthermore, since the circumstance is under the stage of special surveillance, the Company may change any procedures in compliance with measures from the Government or regulations issued by Official Authorities which may change later on. In addition, the Company reserves the rights to inform any changes of procedures through any channel as the Company deems appropriate. In this regard, the compliance with the above measures and guidelines may cause delay in the screening and registration of the Meeting. The Company hereby would like to apologize for any inconvenience that may occur and sincerely thank all trust unitholders, and hopefully, to receive your kind cooperation on this matter.

Your respectfully,

WHA Industrial REIT Management Company Limited,
REIT Manager of Hemaraj Leasehold Real Estate Investment Trust

แบบคัดกรองโรคติดเชื้อไวรัสโคโรนา 2019 (COVID-19)

ก่อนประชุมวิสามัญผู้ถือหุ้นหน่วยทรัสต์ ครั้งที่ 1/2563 ในวันที่ 23 มิถุนายน 2563

ณ อาคาร เอสเจ อินฟินิตี้ วัน บิสซิเนส คอมเพล็กซ์ และบริเวณที่ทางบริษัทฯ จะได้จัดเตรียมไว้

Coronavirus Disease 2019 (COVID-19) Screening Form

Before attending Extraordinary Meeting of Trust Unitholders No. 1/2020 on 23 June 2020

At SJ Infinite One Business Complex Building and the area provided by the Company

บริษัทฯ ขอความร่วมมือท่านให้ข้อมูลที่ถูกต้องเป็นความจริง เพื่อประโยชน์ในการป้องกันการแพร่ระบาดของโรคติดเชื้อไวรัสโคโรนา 19 (COVID-19)

We need your corporation in providing the most accurate and truthful information for effective prevention of the spreading of the Coronavirus Disease 2019 (COVID-19).

ชื่อ - สกุล (Name-Surname) _____ หมายเลขโทรศัพท์ (Mobile Phone Number) _____

ที่อยู่ติดต่อได้ (Contact Address) _____

ท่านมีไข้หรือไม่? (≥ 37.5 °C) Do you have a fever? (≥ 37.5 °C) ใช่ (Yes) ไม่ใช่ (No)

1. ท่านมีอาการดังต่อไปนี้หรือไม่? Do you have any of these symptoms?

ไอ Cough ใช่ (Yes) ไม่ใช่ (No)

เจ็บคอ Sore throats ใช่ (Yes) ไม่ใช่ (No)

น้ำมูกไหล Runny nose ใช่ (Yes) ไม่ใช่ (No)

หอบเหนื่อย Shortness of breath ใช่ (Yes) ไม่ใช่ (No)

2. ท่านมีประวัติการเดินทางมาจากต่างประเทศ หรือมาจากพื้นที่ที่มีการระบาดของ COVID-19 ใน 14 วันที่ผ่านมาหรือไม่?

Have you traveled / transited from any countries except Thailand or areas with COVID-19 outbreak within the past 14 days?

ใช่ (Yes) มาจากประเทศ / พื้นที่ (I have traveled to): _____

ไม่ใช่ (No)

3. ท่านมีประวัติสัมผัสใกล้ชิดกับผู้ป่วยหรือผู้ที่ต้องสงสัยว่าติด COVID-19 หรือไม่?

Have you been in physical contact with patients or a person who is suspected to have COVID-19?

ใช่ (Yes)

ไม่ใช่ (No)

หมายเหตุ หากพบว่าท่านมีไข้ (≥ 37.5 °C) หรือมีอาการอย่างใดอย่างหนึ่งตามที่บริษัทฯ ระบุไว้ข้างต้น หรือมีประวัติเดินทางมาจากต่างประเทศ หรือพื้นที่ที่มีการแพร่ระบาดของโรคติดเชื้อไวรัสโคโรนา 19 (COVID-19) หรือมีประวัติสัมผัสใกล้ชิดกับผู้ป่วยที่ต้องสงสัยการติด COVID-19 บริษัทฯ ขออนุญาตให้ท่านผู้ถือหุ้นทรัสต์มอบฉันทะให้กรรมการอิสระของบริษัทฯ หรือพนักงานของทรัสต์แทนการเข้าร่วมประชุมด้วยตนเอง (รายละเอียดหนังสือมอบฉันทะที่แนบมากับหนังสือเชิญประชุมครั้งนี้ ดังมีรายละเอียดปรากฏตามสิ่งที่ส่งมาด้วย 11) และเดินทางกลับ พร้อมปฏิบัติตามคำแนะนำของกระทรวงสาธารณสุข

Remark If you have a fever (≥ 37.5 °C); or any symptoms which indicates above; or traveled / transited from any countries except Thailand or the COVID-19 outbreak areas; or have been in contact with suspected COVID-19 patients, the Company would like to kindly ask for your cooperation in giving proxy to an independent director of the Company or Trustee's staff to attend the meeting on your behalf (details of the proxy is provided in Annex 11). Then you may then return safely to your resident and follow the guideline of Ministry of Public Health.